



## EXECUTIVE SUMMARY

**Recommendation that the Broward College Board of Trustees authorize the standard agreement (purchase order) with Society for Simulation in Healthcare to pay the full accreditation annual renewal fee for Health Sciences Simulation Center at Broward College for FY2025-2026.**

**Estimated Contract Spend Amount: \$254.00, Estimated Cumulative Amount: \$0.00, Estimated Contract Revenue: \$0.00 Funding Source: FD100 Unrestricted Operating Fund**

**Presenter(s): John Thornton, Vice Provost of Academic Affairs**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** Society For Simulation in Healthcare's accreditation is a peer-reviewed, customized evaluation of your healthcare simulation program. This accreditation examines simulation program's processes and outcomes in assessment, research, teaching/education, and systems integration. To remain accredited, the simulation center must be a member to Society For Simulation in Healthcare. The simulation center director and or designated staff must have access to Society For Simulation in Healthcare to submit annual reports, accreditation documents and so forth.

**2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. An invoice for this membership was obtained from the Society for Simulation in Healthcare.

**3. Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.**

Accreditation can help ensure that the assessments conducted by the simulation center are credible, standardized, and meaningful. This is particularly crucial when the center issues certifications or qualifications to the Society For Simulation in Healthcare Board intended to be recognized as a simulation center.

**(B) How does the purchase support the Strategic Business Plan.** The accreditation allows SIM center to continue ongoing evaluations and periodic reviews with colleagues at Society For Simulation in Healthcare, which we are exceeding, benefiting our learners.

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** Not applicable.

**(D) If a competitive solicitation process was conducted by the College, describe the process.** Not applicable.

**This Executive Summary is approved by:**

**John Thornton**

**Vice Provost of Academic Affairs**



Society for Simulation in Healthcare, PO Box 856114  
 Minneapolis, MN 55485-6114  
 Ph: 866.730.6127 • Fx: 630.510.4501  
[www.ssih.org](http://www.ssih.org)

Broward College Simulation Center  
 3501 Davie Road  
 Davie, FL 33314

<b>INVOICE</b>	
Number: 100626	
Federal Employer ID: 26-0079656	
DATE	CONTACT
2/3/2025	29428

ITEM	QTY	FEE	TOTAL
■ Full Accreditation Annual Renewal Fee:	1.00	255.00	255.00
		Total:	255.00
		Cash or Check payment for \$1.00 on 2/3/2025, applied:	\$1.00
		Total Due:	254.00

Payment due upon receipt.